

VILLAGE OF PLEASANT PRAIRIE

Job Description



Division/Department:	Public Works Department		
Location:	Roger Prange Municipal Center		
Job Title:	Streets Maintenance Worker, Level 5		
Reports to:	Streets Foreman; Director of Public Works	Salary:	\$8.15 – \$10.00/hour
Type of position:	<input checked="" type="checkbox"/> Full-time <input type="checkbox"/> Regular Part-time <input type="checkbox"/> Part-time	<input checked="" type="checkbox"/> Seasonal <input type="checkbox"/> Interim	<input type="checkbox"/> Exempt <input checked="" type="checkbox"/> Nonexempt

JOB SUMMARY

The primary responsibility of this position is to effectively and efficiently assist crews in salting and snow removal operations, maintenance of the roadway, storm system and appurtenances within the Village of Pleasant Prairie. Specific duties included within this position are, but not limited to the following: Assist in general street maintenance, snowplow, salting and deicing operations, storm main installation, cleaning and maintenance, assist in asphalt patching and paving operations, gravel road shoulders, garbage collection, leaf collection, clean ditches, dig trenches, clean road sides, fabricate and place signs, and operate various tractor equipment such as riding mowers, road side mowing tractors, and front end loaders. Other duties associated with this position include assisting crews with: operating hot tar crack fillers, street crack routers, hot air lance, dual vibrating drum rollers, tow behind pavers, Street sweeping and catch basin maintenance, culvert steamer, small equipment including chain saws, lawn mowers, post hole diggers, pavement cutting saws, wood saws, painting equipment, wood chippers, and sewer rodding equipment; directing traffic around construction work sites, assisting equipment operators in their digging efforts, working within small and confined work spaces, working within wet and damp environments, and working effectively in cold and freezing conditions. If needed, for assuming snow plowing duties and maintenance of snow removal equipment during the winter months; have the ability to operate and maintain Highway and Storm Maintenance equipment; Must be able to participate in work activities such as acetylene torching, stick and wire feed welding, cleaning, parts replacement, piping replacements, and performing required preventative maintenance on vehicles, equipment and tools, assisting crews in use of overhead cranes and lift hoists during repairs, and performing regular maintenance of Village Public Works Equipment.

CORE JOB RESPONSIBILITIES

1. Direct traffic around construction work sites.
2. Understand and perform small motor equipment maintenance.
3. Ability to life, operate and maintain equipment and tools being used daily. (generator, road saw, chain saw, auger, etc.)
4. Ability to document activities and keep accurate work records.
5. Operate and maintain snowplow, salting and deicing equipment.
6. Perform minor maintenance on vehicles.
7. Operate as a member of a team and independently at incidents of uncertain duration.
8. Ability to recognize possible exposure to infectious agents such as hepatitis B or HIV, and take protective measures as required.
9. Must be able to wear a welding mask, steel toe boots, a reflective vest, a self-contained breathing apparatus, etc., while performing various related tasks.
10. Ability to operate in environments of high noise, poor visibility, limited mobility, at heights, and in enclosed or confined spaces.
11. Ability to rely on senses of sight, hearing, smell, and touch to maintain personal safety and make decisions.
12. Ability to climb and work from ground ladders without work inhibiting fears of heights.
13. Ability to operate hand and power tools.
14. Ability to meet vision standards; color vision that is adequate to identify red, yellow, and green colors.
15. Ability to learn the skills and duties of the job at minimally acceptable levels within reasonable training time frames.
16. Perform routine tasks with consistency of effort.
17. Communicate with co-workers and the public and establish and maintain effective working relationships with others.
18. Knowledge of street drainage, maintenance, and improvements.
19. Ability to load blacktop, gravel, salt, sand, and crushed rock with a 3- yard wheeled loader.
20. Available 24 hours a day on an as needed basis to respond to any public works emergency, plow snow, salt, and sand roads; may have to work Saturdays, Sundays, and holidays.
21. Knowledge of the occupational hazards involved, and the safety precautions necessary, in maintenance and repair work.
22. Ability to shovel sand, black dirt, gravel, etc.
23. Knowledge of federal, state, and local transportation policies and procedures.
24. Ability to follow sequential orders in executing assigned jobs.
25. Assist in operating the power flusher and the vacuum unit in conjunction with the power flusher.
26. Assist in the operation of a high pressure water pump, determining and correcting causes of sewer service interruptions; effectuate necessary repairs, and safe operation of the sewer cleaning equipment.
27. Assist in the repair of utility line maintenance.
28. Ability to excavate safely near gas, electric, phone, and fiber optics utility lines.
29. Ability to work on lateral mains below the surface, flush hydrants, obtain and test water samples.
30. Ability lift manhole covers and climb down manholes.
31. Ability to work in water and sewer mains and their appurtenances.
32. Use small hand tools while standing in water or wastewater at various depths in the ground.
33. Make effective decisions under stressful conditions.
34. Must be able to organize work effectively.
35. Must have the ability to recognize possible exposure to carcinogenic dusts such as asbestos, toxic substances such as carbon monoxide, gasses such as methane and hydrogen sulfate, or organic solvents either through inhalation or skin contact, and take protective measures as required.

EDUCATION/CERTIFICATION REQUIREMENTS

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| <ul style="list-style-type: none">• High school diploma or equivalent.• Valid Wisconsin driver's license.• Preferred by not required to obtain a commercial driver's license. Class BCD and airbrakes. | <ul style="list-style-type: none">• Must be capable to pass certification for First Aid/CPR training.• Must be capable of successfully attending training sessions. |
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JOB REQUIREMENTS/WORK ENVIRONMENT

- Essential job functions of this position require a significant amount of standing, walking, sitting, pushing, pulling, climbing, stooping, crouching, balancing, crawling, kneeling, reaching, lifting and carrying a range of weight up to 100 pounds.
- Ability to work effectively at night, in noxious odors and smells, in close proximity to loud and moving equipment, spend extensive time outside exposed to the elements and work in wet, icy, or muddy areas, and to perform a variety of tasks on slippery, hazardous surfaces, such as on ladders.
- Hours are 7:00 a.m. to 3:30 p.m. Weekend and evening work is required.

VILLAGE OF PLEASANT PRAIRIE IS AN EQUAL OPPORTUNITY EMPLOYER