

VILLAGE OF PLEASANT PRAIRIE

Job Description



Division/Department:	Public Works Department		
Location:	Roger Prange Municipal Center		
Job Title:	Parks Maintenance Worker, Level 5		
Reports to:	Parks Foreman; Director of Public Works	Salary:	\$8.15/hour
Type of position:	<input checked="" type="checkbox"/> Full-time <input type="checkbox"/> Regular Part-time <input type="checkbox"/> Part-time	<input checked="" type="checkbox"/> Seasonal <input type="checkbox"/> Interim	<input type="checkbox"/> Exempt <input checked="" type="checkbox"/> Nonexempt

JOB SUMMARY

The primary responsibility of this position is to maintain the green spaces, landscape, and parks within the Village of Pleasant Prairie Community. Duties of this position are, but not limited to: operating various equipment such as a pick-up truck, tractor, lawnmower, weed trimmer, hedge trimmer, bed edger, and brush chipper; effectively using manual maintenance equipment such as a shovel, rake, hoe, pole saw, broom, etc.; installing landscape gardens and maintenance of existing landscape gardens; maintenance and preparation of all ball diamonds and playground equipment; maintenance of parks and municipal facilities; painting of building exteriors and interiors; roadside mowing and pickup; preventative maintenance on parks equipment; and operation of parks weed cutting boat.

CORE JOB RESPONSIBILITIES

1. Ability to operate a small tractor, lawnmower, weed trimmer, hedge trimmer, roto-tiller, bed edger, and brush chipper.
2. Ability to use manual maintenance equipment such as a shovel, rake, hoe, pole saw, broom, etc., for an extended period of time.
3. Ability to effectively communicate with co-workers and the public.
4. Knowledge of automated lawn sprinkler systems.
5. Perform minor maintenance on trucks (flat, oil change, etc.)
6. Ability to work independently or as a team.
7. Ability to present a cheerful and positive image to citizens using Village parks facilities.
8. Ability work varying shifts.
9. Assist in recreation activities as directed.
10. Maintain parks equipment (sharpen blades, grease equipment, etc.).
11. Ability to direct traffic around construction work sites.
12. Ability to drive a standard transmission vehicle with a trailer attached.
13. Ability to work for long periods of time requiring sustained physical activity and concentration.
14. Ability to operate water hydrants and connect hose couplings.
15. Capable of performing essential job functions at a safe level with reasonable accommodations.
16. Must be familiar with the location of Village parks, sewer stations and lift stations.
17. Must be able to lift and empty a 50-gallon trash barrel with a minimum of one person to assist.

EDUCATION/CERTIFICATION REQUIREMENTS

- Must be 16 years or older.
- Valid Wisconsin driver's license.

JOB REQUIREMENTS/WORK ENVIRONMENT

- Ability to work outside for an extended period of time, in areas of noxious odors, in wet or muddy areas, and able to tolerate fluctuations in temperature while performing duties.
- Essential job functions of this position require a significant amount of standing, walking, sitting, pushing, pulling, stooping, crouching, kneeling, reaching, climbing and lifting and carrying a range of weight up to 100 pounds.
- Hours are rotating four days a week 6:00 a.m. to 4:30 p.m. Evening and weekend work is required.

VILLAGE OF PLEASANT PRAIRIE IS AN EQUAL OPPORTUNITY EMPLOYER